

Hiram Office
5604 Wendy Bagwell Parkway,
Suite 923
Hiram, GA 30141
Office: 770-489-5122
Fax: 678-391-8519



McDonough Office
(by appointment only)
330 Griffin Street
McDonough, GA 30253
Office: 770-489-5122
Fax: 678-391-8519

August 4, 2023

Sent Via Regular Mail and Email

ATTN: Providence Place Homeowners

RE: NOTICE OF BOARD MEETING SCHEDULE

Our firm represents the Providence Place Homeowner's Association ("Association"). In accordance with the Bylaws of Providence Place Homeowners Association, Inc. ("Bylaws"), this letter shall serve as notice for the remaining Board meetings for 2023 and notice of the regular schedule for all future Board meetings. The 2023 Board meetings shall take place on the following dates:

August 31, 2023 7:00pm- 8:00pm

October 5, 2023 7:00pm – 8:00pm

Beginning in January 2024, Board meetings shall be regularly held on the 2nd Monday of January, April, July and October from 7:00pm- 8:00pm.

All Board meetings, including the 2023 Board meetings, will be held via zoom, again, unless otherwise notified by the Board of Directors.

Members can join the meeting by entering or clicking the following website

<https://us06web.zoom.us/j/83511881993?pwd=K3FVb285eDRcc0FkeUlzcXNOUXI2dz09>

Or by entering the following meeting number and passcode on <https://zoom.us/>

Meeting ID: 835 1188 1993

Passcode: 101506

Please note that, in accordance with Article 3, § 3.14 of the Bylaws, while Board meetings are open to all members, only directors may participate in any discussion or deliberation unless a non-director member is given express authorization by the Board to participate. Further, in accordance with Article 3, § 3.15 of the Bylaws, the Board of Directors may adjourn a Board meeting and reconvene for Executive Session to discuss "personnel matters, litigation in which the Association is or may become involved, and orders of business of a similar nature".



Christina A. Brown
Attorney, Dunlap Gardiner, LLP